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PART I

IMPORTANT GOVERNMENT ORDERS

CHIEF SECRETARIAT

Mysore Bhavan, New Delhi—(Use of Auditorium and Conference Room) Rules, 1972.

READ—

Letter No. SCM/PA-I/Mis. 22/72-73, dated 12th May 1972 from the Special Commissioner Mysore, New Delhi.

PREAMBLE.

In his letter dated 12th May 1972, the Special Commissioner, Mysore, has stated that it is absolutely necessary to continue the Mysore Bhavan, New Delhi (Use of Auditorium and Conference Rooms) Rules, 1971 with certain amendments and has proposed to redraft the rules in supersession of the existing one.

ORDER No. GAD 36 HMB 72, BANGALORE, DATED 18TH OCTOBER 1972.

Government are pleased to order the issue of the annexed rules for the use of Auditorium and Conference Rooms of the Mysore Bhavan, New Delhi which shall come into force from 1st November 1972.

By Order and in the name of the Governer of Mysore,

G. B. DESHPANDE,
Deputy Secretary to Government,
General Administration Department.
(Political.)

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RULES FOR THE USE OF THE AUDITORIUM AND THE CONFERENCE ROOM AT MYSORE BHAVAN, NEW DELHI.

(1) These Rules shall be called the Mysore Bhavan, New Delhi (Use of the Auditorium and Conference Room) Rules, 1972.

(2) They shall come into force with effect from 1st November 1972.

2. (1) The "*Auditorium and the Conference Room*" shall be used *Primarily* for holding functions, cultural programmes of film-shows etc., which are organised under the auspices of any Department of the Government of Mysore in New Delhi.

(2) Subject to availability, and at the discretion of the Special Commissioner, Mysore, New Delhi, the Auditorium/Conference Room may also be spared to any Department of the Central Government or other State Governments or to any Quasi-Government or registered Private body in Delhi, for holding any function/Conference etc., of a non-political character, provided the holding of such function/Conference etc., is considered to be not against the interests of State of Mysore.

3. It will be the responsibility of the organisers of the functions/Conferences etc., in every case to restrict the total number of audience/participants to the seating capacities of the Auditorium/Conference Room respectively. An undertaking to this effect, in writing, may be demanded by the Special Commissioner, Mysore, New Delhi, from the Organisers of any particular functions/Conference, before permission is granted by him to hold such function/conference etc.

4. (1) No charges shall be levied for the use of the Auditorium/Conference Room, including its Air conditioners, projectors etc., in respect of any function/conference etc., organised at the instance of any Department of the Government of Mysore.

(2) Tariff charges at the rates specified in rules shall be levied in all other cases.

5. (1) In cases covered by sub-rule (2) of rule (4), the following charges shall be payable by the party concerned to the Special Commissioner, Mysore, New Delhi, in advance:—

(*a*) *For the use of the Auditorium*

(i) Without the Air Conditioners and Projectors	...	Rs. 90 per day.
(ii) With the use of Projectors but without Air-conditioners	...	Rs. 120 per day.
(iii) With the use of both Projectors and Air-conditioners	...	Rs. 180 per day.

(*b*) *For the use of Conference Room*

(i) Without Air-conditioning facilities	Rs. 15 per day.
(ii) With Air-conditioning facilities.	Rs. 30 per day.

In respect of the rehearsal, etc., of cultural programmes, the fees chargeable for the use of the Auditorium shall be as follows:

(i) Without the Air-conditioners and Projectors	...	Rs. 45 per day.
(ii) With the use of Projectors but without Air-conditioners	...	Rs. 75 per day.
(iii) With the use of Projectors and Air-conditioners	...	Rs. 135 per day.

Explanation.—For the purpose of this rule a 'Day means a continuous period not exceeding *six hours*. Additional charges at proportionate rates shall be leviable for the use of the Auditorium/Conference Room for any longer periods, but no deduction will be admissible for any shorter periods.

6. (1) The party hiring the Auditorium/Conference room will be responsible to make good any loss or damage to Government property and will be required to give a written undertaking in advance to make good such loss or damage to the Special Commissioner, Mysore, New Delhi.

(2) The assessment of the value of the losses or damages shall be made by the Special Commissioner, Mysore, New Delhi in consultation with the appropriate authorities and will be considered to be final, subject to an appeal to the Government of Mysore.

(3) The party concerned shall be liable to make good the loss or damage, by making up payments therefor in terms of money, within a week from the date of receipt of the notice in this behalf from the Special Commissioner, Mysore, New Delhi.

(4) An appeal against the orders of the Special Commissioner, Mysore, New Delhi making assessment of the loss and/or damage, shall lie to the Government of Mysore, within one month from the date of the order. Before preferring any such appeal the party concerned shall, however, be liable to make a deposit with the Special Commissioner, Mysore, New Delhi for the full amount of the loss or damage as assessed by him, without which no appeal shall be admitted.

(5) After hearing the aggrieved party and calling for a report from the Special Commissioner, Mysore, New Delhi, the Government of Mysore may pass such orders on the appeal, as it deems fit.

(6) In case the Government of Mysore orders any reduction in the value of the loss or damage, the party concerned shall be entitled to a refund accordingly.

(7) No expenses with regard to any such appeal shall be paid to the party.

7. *Entrance fee and tax Exemption Certificate.*—(1) In all cases where the party hiring the auditorium intends to levy any entrance fee for the function or programme to be conducted by it, it shall produce the necessary tax-exemption certificate from the appropriate authority of the Delhi Administration before the Information Officer, Mysore Information Centre, New Delhi, at least one day prior to the date of the function.

(2) No entrance fee shall in any case be charged from the Special Commissioner, Mysore, New Delhi, the Information Officer, Mysore Information Centre, New Delhi or any other person, authorised in writing by the Special Commissioner, Mysore, New Delhi.

(3) At least six seats in the 1st, 2nd or 3rd rows shall in all cases be reserved for the use of the Special Commissioner, Mysore, New Delhi or other officials/nominees of the Government of Mysore.

8. *Permission from the District Magistrate.*—Where for the purpose exhibition of any films licence is required under the Delhi Cinematograph Rules, 1953 or any other local laws in force the party hiring the auditorium for the purpose of such exhibition shall at its own cost obtain the necessary licence from the competent authority of Delhi Administration and produce the same before the Information Officer, Mysore Information Centre, New Delhi, *at least one day prior to the date of the* function. In the absence of such licence, the Information Officer shall revoke the permission granted to the party for the use of the auditorium for the purpose of exhibition of the film.

9. *Concessions.*—(1) In cases where film-shows and cultural programmes are either predominantly or entirely in Kannada and are organised by any quasi-Governmental or non-Governmental Institution or body, the Auditorium rent chargeable under rule, 5 shall be one-fourth of the rates prescribed under clause (a) (1) of sub-rule (1) and clause (i) of sub-rule (2). The additional charges to be levied for the use of the Projectors and/or for Air-conditioning facilities shall be Rs. 30 per 'Day' for Projectors and Rs. 60 per day for Air-conditioning facilities.

(2) In case of the Central Government or other State Government, Ministries or Departments in Delhi, the auditorium *rent* chargeable under rule 5 shall be *one half* of the normal rates prescribed under that rule. Additional charges to be levied for the use of the Projectors and/or for air-conditioning facilities shall be as specified in rule 4.

(3) Any further concessions, if desired, will have to be obtained in advance by the organising body or party from the Government of Mysore.

10 *Authority to Reserve.*—(1) All applications for the reservation of the Auditorium shall be made to the Information Officer, Mysore Information Centre, New Delhi who shall grant the necessary permission after obtaining the prior concurrence of the Special Commissioner, Mysore, New Delhi.

(2) All applications for the reservation of the Conference Room shall be made to the Manager, Mysore Bhavan, New Delhi, who shall grant the necessary permission after obtaining the prior concurrence of the Special Commissioner.

11. *Procedure for reservation and time-limit for making the applications etc.*,—(1) All applications for the reservation of the Auditorium/Conference Room from intending parties shall be in Annexure 'A' must specify the full postal address of the party (with telephone numbers if any), the details of the function/conference proposed, its date, timings and timings of the rehearsal proposed (if any), the expected number of audience/spectators or participants and other relevant particulars. Incomplete applications will be liable to be returned to the parties.

(2) No applications for reservation shall normally be accepted more than 30 days or less than 10 days prior to the date of the proposed function/programme.

(3) Reservation slip shall normally be issued just a week in advance from the date of the function/meeting in the Form B or C as the case may be, appended to these rules.

12. *Cancellation of reservation.*—(1) Reservation made may be cancelled by the reservation authority for any sufficient reasons or for non-compliance of the necessary formalities within specified time-limits.

(2) In all cases where the reservation is cancelled by the reservation authority as above, the party making a deposit of the amounts chargeable, if any, will be entitled to full refund thereof, but no other compensation etc., shall be payable to such parties.

13. (1) The Mysore Bhavan, New Delhi (use of Auditorium and Conference Rooms) Rules, 1971 are continued to be in force from 15th May 1972 and are hereby repealed from the date of commencement of these rules.

(2) The Government of Mysore may at any time issue such further directions to the Special Commissioner, Mysore, New Delhi or other authorities concerned as it considers necessary to further the purpose of these rules.

(3) If any question arises as to the interpretation of any provision of these rules, the decision of the State Government with regard thereto shall be final.

ANNEXURE 'A'

FORM OF APPLICATION

To

The Information Officer,
Mysore Information Centre,
New Delhi.

Sir,

Sub :—Reservation of Mysore Bhavan Auditorium/
Conference Room from.....

I request you kindly to reserve the Auditorium/Conference Room in Mysore Bhavan for our use for

(a) Exhibiting a Film.
(b) .....

(any other purpose, to be specified clearly) on (Date)..... from (time).....to .....(time)

2. We wish/do not wish to avail.

(a) Air-conditioning facility and/or
(b) Your two 35 mm Projectors.

3. There will be no prior rehearsals of the function/film in your Auditorium/Conference Room.

OR

The Auditorium/Conference Room will be required for holding the rehearsals of our function or film on the following dates and timings :

Date(s).....

Timings from.....to.....

When (a) Air conditioning facility will/will not be required.
(b) Your two 35 mm Projectors will/will not be required.

4. The number or invitees/spectators audience will not exceed the seating capacity of your Auditorium/Conference Room.

5. We undertake to obtain the necessary permission/licence from the concerned authorities regarding (a) Exhibition of the proposed Film in your Auditorium and (b) Exemption from Entertainment Tax and to produce it before you at least a day prior to the date of the Rehearsal/Function.

Permission granted to us may be revoked if we do not comply with what has been undertaken hereabove.

(Strike out, if not applicable)

6. We also undertake to make good any loss(s) that might be caused to any part of your building or other Government properties therein due to the fault of any of our invitees/spectators/audience/staff members etc., and also to abide by any other terms and conditions that might be imposed on us by you before granting the reservation.

7. Necessary charges for the use of your Auditorium/Conference Room and other facilities, if any, will be paid as per your rules.

Name of the applicant. .....

Full Postal Address.....

(Local Telephone Nos. if any).....

Place :

Date.

ANNEXURE 'B'

Reservation Slip

(*See* Rule 11-8)

With reference to his/her application No.....dated.....for the reservation of the Mysore Bhavan Auditorium / Conference Room for holding a.....on date(s).....from (time).....to (time).....Shri/Smt/Kum.....is hereby informed that the Auditorium/Conference Room has been reserved in his/her name on the dates and timings desired, subject to compliance of the necessary formalities as mentioned in Annexure 'B' enclosed herewith.

The reservation is liable to be cancelled for non-compliance for the aforesaid formalities or for any other sufficient reasons.

(Sd) .....

Information Officer,
Mysore Information Centre,
New Delhi.

New Delhi:

Dated.....

ANNEXURE

Conditions of Reservation

(*See* Rule 11-8)

A total sum of Rs. .....(as worked out below) must be deposited in the office of the Manager, Mysore Bhavan, New Delhi and the relevant cash receipt produced in this office on or before .....

(a) For use of the Auditorium/Conference Room
(b) For use of the Projectors (if desired).
(c) For Air-conditioning facilities (if desired)

Total ...

2. The hiring party will obtain the necessary tax exemption certificate and/or cinematograph licence from the appropriate authorities in Delhi Administration and produce it in this office on or before.....(To be struck off, if not applicable)

3. Smoking in the auditorium is strictly prohibited.

4. No extra chairs are allowed in the auditorium.

5. Six seats in the auditorium will have to be reserved for the use of the Special Commissioner, Mysore, New Delhi or his nominees.

6. The hiring party will be liable to make good and loss or damage to any Government property as per rules.

7. The reservation is subject to all other terms and conditions specified in the Mysore Bhavan, New Delhi (Use of the Auditorium and Conference Room) Rules, 1972.

By Order and in the name of the Governor of Mysore,

G. B. DESHPANDE,
Deputy Secretary to Government,
G. A. D. (Political).